

# INTERNATIONAL ONE METRE INTERNATIONAL CLASS ASSOCIATION

## REGULATIONS

April 23, 2003

### 1. ABBREVIATIONS

DM	Division Member of the RSD
ICA	International Class Association
IOM	International One Metre
ISAF	International Sailing Federation
MNA	Member National Authority of the ISAF
NCA	National Class Association
NCS	National Class Secretary
RSD	Radio Sailing Division of the ISAF
TC	IOM ICA Technical Sub-Committee

### 2. DEFINITIONS

Where the following words and phrases are used in their defined sense in this Constitution, they appear in an italic typeface.

<i>Boat</i>	A boat that may comply with the <i>IOM Class Rules</i> .
<i>Registered Boat</i>	A <i>Boat</i> issued with a hull number.
<i>Certificated Boat</i>	A <i>Registered Boat</i> with a current, valid certificate.
IOM	Where this refers to an actual boat, a <i>Certificated Boat</i> maintained in accordance with the <i>IOM Class Rules</i> .
<i>IOM Class Rules</i>	Rules of the IOM class, an ISAF-RSD International class of racing yacht recognised by the ISAF, presented and maintained according to the ISAF format and standard for class rules.
<i>Owner</i>	A person who owns at least one <i>Registered Boat</i> .
<i>Registered Owner</i>	An <i>Owner</i> who is listed as being current and in good standing with an IOM NCA or IOM NCS.
<i>Certificated Owner</i>	A <i>Registered Owner</i> who owns at least one <i>Certificated Boat</i> .
<i>Member NCA or NCS</i>	A NCA or NCS which has been granted membership of the <i>World Council</i> .

<i>Officer</i>	One of the IOM ICA Executive Committee. The definition excludes any member of an IOM ICA Sub-committee being defined as an <i>Officer</i> .
<i>Official of a DM or NCA or a NCS</i>	A person who holds any position or exercises any duty in a DM or NCA or who holds a position or exercises any duty as a NCS.
<i>World Council</i>	The governing body of the IOM ICA.
<i>World Council Member</i>	An <i>Officer</i> , a Representative of a <i>Member NCA</i> , or a <i>Member NCS</i> .
<i>Electronic communication</i>	A means of exchanging information including but not limited to the World Wide Web, the Internet, e-mail, fax, telephone, Message Boards, Internet groups, Internet forums.
<i>NCA Constitution</i>	A constitution which defines the duties of the NCA with regard to its representation of the <i>Owners</i> in its country.
<i>NCS Memorandum</i>	A Memorandum of Understanding drawn up between a NCS and the IOM ICA Executive Committee which defines the duties of the NCS with regard to its representation of the <i>Owners</i> in its country.
<i>DM NCA Memorandum</i>	A Memorandum of Understanding drawn up between a DM and the IOM ICA Executive Committee which defines the duties of the DM, acting as a NCA, with regard to its representation of the <i>Owners</i> in its country.
<i>Regulation</i>	Any rule, ruling, law, byelaw, regulation, directive, guideline, term, condition, instruction, or policy enacted by the <i>World Council</i> .
shall/may	In this Constitution, the word “shall” specifies a mandatory action or procedure, while the word “may” is permissive.

### 3. WORLD COUNCIL MEMBERSHIP

- 3.1. There is no provision to grant *World Council* membership to *Owners* or classes of *Owners* where no IOM NCA or NCS exists in their country. Such *Owners* are required to form a NCA or appoint a NCS and then apply.
- 3.2. Each application for *World Council* membership shall be accompanied by a registration fee of 50GBP or its equivalent in the local currency of the IOM ICA Treasurer nett of any and all bank, exchange, transfer, or handling charges. The registration fee is not refundable should an application be unsuccessful.
- 3.3. Each application to the IOM ICA Secretary for membership of the *World Council* shall
  - 3.3.1. If from an IOM NCA, include a copy of its *NCA Constitution* and regulations, together with a current list of *Registered Owners*, *Registered Boats*, *Certificated Owners*, and *Certificated Boats*.
  - 3.3.2. If from an IOM NCS, include a copy of his/her *NCS Memorandum* and regulations, together with a current list of *Registered Owners*, *Registered Boats*, *Certificated Owners*, and *Certificated Boats*.

- 3.3.3. Confirm the ability of the NCA Representative or NCS to participate in *World Council* meetings conducted by *electronic communications*.
- 3.4. Every application to the IOM ICA Secretary for membership of the *World Council* shall be publicly announced. A period of at least four weeks shall elapse between the announcement of the application and the announcement of the ICA's decision on the application.
- 3.5. A *Member NCA* shall appoint a Representative who shall be the only official channel of communication with the *World Council* and whose address will be the official address of that *Member NCA* until the IOM ICA Secretary is advised, in writing, by that *Member NCA* of any change of Representative and/or address.
- 3.6. A *Member NCS* shall be the only official channel of communication with the *World Council*. His/her address will be the official address of that *Member NCS* until the IOM ICA Secretary is advised, in writing, by that *Member NCS* of any change of NCS and/or address.

#### 4. WORLD COUNCIL

- 4.1. Meetings of the *World Council* shall be held
  - 4.1.1. Either in such physical place and time as the IOM ICA Executive Committee may consider most convenient to the majority of the members,
  - 4.1.2. Or by *electronic communication*.
- 4.2. Meetings of the *World Council* shall be publicly announced, and in addition shall be separately and individually announced to all *World Council* Members. *Member NCA* or *NCS* representatives shall in turn announce such meetings to their *Registered Owners*.
- 4.3. The business of *World Council* meetings shall be to receive and decide on resolutions. In addition, the annual meeting of the *World Council* shall receive from the IOM ICA Executive Committee, and approve, a statement of accounts for the preceding accounting year, forecast accounts for the current year, and a budget for the next year.
- 4.4. Any resolution to a meeting of the *World Council* shall only be submitted by a member of the *World Council*.
- 4.5. A Special meeting of the *World Council* shall be called by the IOM ICA Secretary if:
  - 4.5.1. The IOM ICA Executive Committee so resolves, or
  - 4.5.2. Not less than 20% of the members of the *World Council* so request in writing to the IOM ICA Secretary, such request also specifying any resolution which the members concerned wish to propose at the meeting.
- 4.6. Resolutions for an ordinary or annual meeting of the *World Council* shall be specified to the IOM ICA Secretary in writing at least 10 weeks before the meeting at which they are to be proposed.
- 4.7. At least 8 weeks notice in writing shall be given of any ordinary or annual *World Council* meeting by the IOM ICA Secretary to the members of the *World Council*, together with a copy of the agenda for the meeting and of any resolutions which are to be proposed at the meeting.

- 4.8. Not less than 6 weeks notice in writing shall be given of any Special meeting of the *World Council* by the IOM ICA Secretary to the members of the *World Council*, together with a copy of the agenda for the meeting and of any resolutions which are to be proposed at the meeting.
- 4.9. Four (4) weeks before any meeting of the *World Council*, *Member NCAs and NCSs* shall declare in writing to the IOM ICA Secretary, by boat number and owner's name, the *Registered Owners, Registered Boats, Certificated Owners, and Certificated Boats* that the *Member NCA or NCS* represents.
- 4.10. The chairman at meetings of the *World Council* shall be the IOM ICA Chairman, or in his/her absence, an IOM ICA Vice-Chairman elected by the meeting from the Vice Chairmen present. If neither the IOM ICA Chairman nor any IOM ICA Vice-Chairmen are present or accessible, the meeting shall elect a chairman.
- 4.11. At any *World Council* meeting only resolutions of which notice has been given in accordance with these *Regulations* shall be proposed and no amendments thereto shall be permitted, unless the proposers of the resolution accept the amendment.
- 4.12. An ordinary resolution to the *World Council* shall be voted on by *Member NCAs or NCSs* representing *Registered Owners*. A Special resolution shall be voted on by *Member NCAs or NCSs* representing *Certificated Owners*.
- 4.13. Only members of the *World Council* shall be entitled to vote at any meeting of the *World Council*. The number of votes to be cast by a *Member NCA or NCS* representative in any vote in meetings of the *World Council* shall be in accordance with the number of *Registered Owners* (for voting on ordinary resolutions) or *Certificated Owners* (for voting on Special resolutions) in the Member's country as follows:

<b>Owners</b>	<b>Votes</b>
5 - 25	1
26 - 50	2
51 - 75	3
76 - 100	4
101 - 150	5
151 - 200	6
201 - 250	7
251 - 300	8
301 - 400	9
401 - 500	10
501 - 600	11
601 - 700	12
701 - 900	13
901 - 1100	14
1101 or more	15

- 4.14. In the event of a tied vote the chairman of the meeting shall have a casting vote in addition to his/her normal vote.
- 4.15. The quorum at *World Council* meetings shall be 40% of the *World Council* Members, represented in person or by proxy.
- 4.16. A *Member NCA or Member NCS* or proxy for a *Member NCA or Member NCS* shall not vote as a proxy for other *World Council* Members.

- 4.17. Special resolutions shall be put to *Certificated Owner* ballot before the *Member NCA* or *Member NCS* may vote on the *World Council*.
- 4.18. The following ordinary resolutions shall be put to *Registered Owner* ballot before the *Member NCA* or *Member NCS* votes on the *World Council*:
  - changes to these regulations
  - changes to the Class Championship Rules
- 4.19. Where a resolution has been put to *Certificated Owner* or *Registered Owner* ballot by a *Member NCA* or *Member NCS*, the *Member NCA* or the *Member NCS* shall vote on the resolution in the *World Council* strictly according to the outcome of such owner ballot.

## 5. IOM ICA OFFICERS

- 5.1. In an election, IOM ICA *Officers* shall only be nominated for their positions by members of the *World Council*.
- 5.2. Nominations for the IOM ICA *Officers* standing for election must be received in writing by the IOM ICA Secretary ten weeks before the meeting of the *World Council* at which the election is to take place.
- 5.3. An *official of a DM or NCA or a NCS* is not eligible to act as an *Officer*.
- 5.4. All *Officers* shall be elected by the *World Council* for a term of two years.
- 5.5. Any retiring *Officer* shall be eligible for re-election provided that he/she has not served more than 8 consecutive years in that office. An *Officer* standing for re-election shall not vote for himself.
- 5.6. The Vice Chairman (Technical) shall act as the chairman of the Technical Sub-Committee.
- 5.7. A person who is a member of, employed by, or in any way has an interest in a commercial undertaking involved with the IOM Class may be elected as an *Officer*, provided such interest is declared in writing to the *World Council* prior to election.
- 5.8. An *Officer* who becomes a member of, becomes employed by, or in any way obtains an interest in a commercial undertaking involved with the IOM Class shall immediately declare such interest in writing to the *World Council*.
- 5.9. An *Officer* and any member of an IOM ICA Sub-committee shall confirm their ability to participate in Executive Committee or Sub-committee meetings conducted by *electronic communications*.

## 6. THE EXECUTIVE COMMITTEE

- 6.1. The IOM ICA Executive Committee may co-opt any *Registered Owner* to fill any vacancy that arises in the Executive Committee. Such person shall remain in office until the next annual meeting of the *World Council*, and shall act as an *Officer* for the duration of their office.
- 6.2. The IOM ICA Executive Committee may delegate to any one or more of its *Officers* such powers and duties as it shall determine for special purposes for a limited period.

- 6.3. The IOM ICA Secretary shall give at least 3 weeks notice of meetings of the Executive Committee, unless 75% of the IOM ICA Executive Committee give their prior consent to a reduced notice period.
- 6.4. A quorum for a meeting of the Executive Committee shall be at least 60% of the IOM ICA Executive Committee.
- 6.5. The IOM ICA Chairman shall chair all meetings at which he/she is present. At meetings where the IOM ICA Chairman is not present a Vice Chairman shall chair, elected by the meeting from the Vice Chairmen present.
- 6.6. Resolutions at IOM ICA Executive Committee meetings shall be passed by a simple majority of the Committee present and voting, except that the meeting's chairman shall have an additional casting vote in the event of a tie vote.
- 6.7. The IOM ICA Executive Committee is authorised to hold meetings by *electronic communication* only providing all participants can participate in all communications.

## **7. TECHNICAL SUB-COMMITTEE**

- 7.1. The Technical Sub-Committee may from time to time propose amendments to the *IOM Class Rules*.
- 7.2. A proposed amendment to the *IOM Class Rules* shall first be submitted to and passed by the Technical Sub-Committee before being submitted to the vote of the *World Council*.
- 7.3. When passed by the *World Council*, the Technical Sub-Committee shall submit a proposed amendment to the *IOM Class Rules* to the ISAF-RSD for final approval. The Memorandum of Agreement between the ISAF-RSD and the IOM ICA shall specify the terms and conditions under which the ISAF-RSD shall give its approval, or, if the Memorandum of Agreement does not so specify, the ISAF-RSD shall approve all proposed amendments which meet ISAF requirements with regard to format and standard.

## **8. IOM CLASS RULES**

- 8.1. The *IOM Class Rules* may not modify the Advertising Code, except as permitted under ISAF Advertising Code Regulation 20.4.4.
- 8.2. All amendments to *IOM Class Rules* shall be effective from 01 March following the decision of the *World Council*, or such later date that is at least 90 days after the date of the decision.

## **9. IOM CLASS RULE INTERPRETATIONS**

- 9.1. A rule interpretation shall have the status of a Class Rule and shall remain valid until superseded by a Class Rule change.
- 9.2. **Procedure**
  - 9.2.1. Requests for an interpretation may be made from the following sources only:  
IOM ICA Technical Sub-Committee, MNA, *Member NCA or NCS*, Copyright

- owner, Trade name and/or Trademark owner, commercial builder, licensed sail maker, and International Measurer
- 9.2.2. Requests for an interpretation shall be received and considered by the IOM ICA Technical Sub-Committee;
- 9.2.3. Requests shall be acknowledged;
- 9.2.4. The IOM ICA Technical Sub-Committee may issue a proposed interpretation.
- 9.2.5. A proposed interpretation shall clarify the *IOM Class Rules* but an interpretation shall not be used to change an existing rule;
- 9.2.6. The Technical Sub-Committee shall submit a proposed interpretation to the ISAF-RSD for final approval. The Memorandum of Agreement between the ISAF-RSD and the IOM ICA shall specify the terms and conditions under which the ISAF-RSD shall give its approval, or, if the Memorandum of Agreement does not so specify, the ISAF-RSD shall approve all proposed interpretations which meet ISAF requirements with regard to format and standard.
- 9.3. The IOM ICA Technical Sub-Committee may, at its sole discretion, agree to receive an unofficial request for an interpretation from any *Owner* and may then agree to adopt the request itself as an official request from the IOM ICA Technical Sub-Committee for the purposes of meeting the conditions of Regulation 9.2.1.

## 10. OTHER SUB-COMMITTEES

- 10.1. Three other Sub-committees shall be set up:
- 10.1.1. Events Sub-committee.  
The duties of the Events Sub-committee shall broadly be to assist event organisers to hold IOM World and Continental Championships and other events of International standing in appropriate locations and to proper standards. The Events Sub-committee shall be responsible for the Class Championship Rules. The chairman shall be the Vice Chairman (Events).
- 10.1.2. Measurers Sub-committee.  
The duties of the Measurers Sub-committee shall broadly be to encourage the development and training of Class measurers, the development of measurement forms, and their distribution to measurers. The chairman shall be the Vice Chairman (Measurers).
- 10.1.3. Information and Telecommunications Sub-committee.  
The duties of the Information and Telecommunications Sub-committee shall broadly be to provide a structure for class management at international and national level and for the exchange of information among *Owners*. The chairman shall be the Vice Chairman (Infocomms).

## 11. FINANCES

- 11.1. The IOM ICA's subscription year shall run from 1 January to 31 December.
- 11.2. All standing and annual fees shall be decided by the *World Council*. Ad hoc fees shall be decided by the IOM ICA Executive Committee.

## 12. FEES

- 12.1. The scale of annual fees payable by a *Member NCA or NCS* in respect of their *Registered Owners* is:

<i>Registered Owners</i>	<i>Fee per Registered Owner in GBP</i>
5 - 25	0
26 - 50	0
51 - 75	0
76 - 100	0
101 - 150	0
151 - 200	0
201 - 250	0
251 - 300	0
301 - 400	0
401 - 500	0
501 - 600	0
601 - 700	0
701 - 900	0
901 - 1100	0
1101 or more	0

The fees are payable in GBP or its equivalent in the local currency of the IOM ICA Treasurer nett of any and all bank, exchange, transfer, or handling charges. The total fee payable shall be for all *Registered Owners* as declared to the IOM ICA Secretary by each *Member NCA or NCS* on January 1st annually.

- 12.2. The approval fee for World and Continental Championships and other International events is 0 GBP or its equivalent in the local currency of the IOM ICA Treasurer nett of any and all bank, exchange, transfer, or handling charges.
- 12.3. The IOM ICA share of the entrance fee of World and Continental Championships, per competitor, is an amount to be negotiated between the IOM ICA and the event organiser in GBP or its equivalent in the local currency of the IOM ICA Treasurer nett of any and all bank, exchange, transfer, or handling charges.
- 12.4. The IOM ICA share of the fee paid when a *Boat* is registered is 0 GBP or its equivalent in the local currency of the IOM ICA Treasurer nett of any and all bank, exchange, transfer, or handling charges.
- 12.5. Ad hoc fees for services rendered at World and Continental Championships and other International events are by negotiation between the IOM ICA Executive Committee and the organisers of the event.

## 13. EXPENSES

- 13.1. A budget for expenses shall be agreed each year by the *World Council*, and expenses shall be reported under a separate heading in the Annual Accounts.
- 13.2. The reasonable (non-travel) expenses of the *Officers* and other sub-committee members of the IOM ICA Executive Committee in complying with their obligations and exercising

their powers may be payable out of the funds of the IOM ICA on application to the IOM ICA Executive Committee.

- 13.3. The intent of the IOM ICA is to eliminate the need for *Officers* and other sub-committee members of the IOM ICA Executive Committee to travel to meet their obligations and instead to exercise their powers by utilising *electronic communications* to carry out the business of the IOM ICA.
- 13.4. Any non-budgeted item of expenditure in excess of 20 GBP or its equivalent in local currency shall require pre-clearance from the IOM ICA Treasurer.

## 14. ACCOUNTS

- 14.1. The IOM ICA Executive Committee shall cause annual accounts to be prepared for each year that truly and fairly show the IOM ICA's capital and its income and expenditure.
- 14.2. The fiscal period of the *World Council* shall be 1 January to 31 December each year.
- 14.3. A single copy of the accounts for the latest complete fiscal period shall be sent by the IOM ICA Treasurer to each *World Council* Member with the notice of the Annual meeting of the *World Council*.

## 15. ANNOUNCEMENTS AND NOTICE

- 15.1. Where under the *Regulations* or the Constitution the IOM ICA Secretary is required to make a public announcement, such announcement shall be deemed to have been made if it is made by posting it to the IOM ICA Web site.
- 15.2. Where under the *Regulations* or the Constitution the IOM ICA Secretary is required to receive written notice, declaration, or information from any person or body, such written notice, declaration, or information shall be acceptable if it is given by post or by written *electronic communication*.
- 15.3. Where under the *Regulations* or the Constitution the IOM ICA Secretary is required to give written notice to any person or body, such notice shall be deemed to have been given if it is given by post or by written *electronic communication* and so that:
  - 15.3.1. If it is given by post it shall be deemed to have been given on the 14th day after the IOM ICA Secretary shall have posted such notice by first class or air post to the person or body concerned at the address given for such person or body in the records of the IOM ICA whether or not it shall in fact have been received by the person or body concerned within that time or at all;
  - 15.3.2. If it is given by written *electronic communication* it shall be deemed to have been given 24 hours after the IOM ICA Secretary has successfully dispatched the written *electronic communication* whether or not it shall in fact have been received by the person or body concerned within that time or at all.
  - 15.3.3. Provided that the IOM ICA Secretary shall only be entitled to give notice to a person or body by way of written *electronic communication* if that person or body shall have provided (and not withdrawn) the address or number for the *electronic communication* to the IOM ICA Secretary.

## **16. AMENDMENTS**

16.1. These regulations may be amended by ordinary resolution of the *World Council*.